

**MINUTES**  
**ILR-SD GOVERNING BOARD**  
**Monday, Feb 13, 2017 - 8:00PM ET**

CALL TO ORDER – meeting was called to order at 8:02 by Linda Hayes  
Meeting adjourned at 10:42

**Attendees**

ILR BOD	SD COMMITTEES
Linda Hayes - Chair	Matt Rector - Halter
Debi Garvin - Secretary	Heather Peterson - Judges
Ron Wilkinson	Debbie Shellabarger - Youth
Sean Hart	Karen Miller – Show Superintendents
Harvey Pool	Debbie Arendas - Performance
	Niki Kuklenski - Fleece
Pam Jensen – SDMC representative	
Kristy Brown – ILR Executive Dir	

Set Date for next meeting – May 3, 2017 (first Wed of the month)

GB Chair Report – Linda Hayes

Linda welcomed the new members of the Governing Board

Modification of GB policies – Ron Wilkinson

- Guidelines Committee has been dissolved because it's role had simply become a clerical task and did not require an entire committee to perform the guidelines updates. The responsibilities have been shifted to the SDMC , GB and ILR Executive Director.
- Reinstated the vote of the ILR BOD members to the Governing Board. This overturns the move last year to remove the ILR BOD from the GB as a voting member. The ILRBOD will be non-voting members of their respective committees and voting members of the GB.
- The chair of the SDMC will be a voting member of the GB.
- The terms of the SDMC has been established to be from July 1 – June 30. The people going off the GB that serve on the SDMC will stay on until the end of June. Terms on the SDMC will be two years to coincide with potential two-year terms of the chairs of the GB. A GB representative would only serve a one-year term if not elected a second year as a committee chair. Ron said he would send out the term dates to the GB. The new representatives of the GB will take over the end of June.

Secretary's report – Debi Garvin

No motions were approved by email

Use of SD Committee Report and Guideline change form – Kristy Brown

- The form is a simple word document that should be filled in like a table. Committees need to be specific about what change they need and the new wording that is requested. Kristy will use this form to make the guideline changes.

Show Division Management Committee Report - Pam Jensen and Matt Rector

- The Indiana State fair is being contacted to try to keep the show an ILR SD show.
- Pam will be contacting the people who still have outstanding fees due.
- The SDMC are compiling a list regarding what modifications or changes need to be made with Show Manager.

Committee Reports: (individual committee reports are attached to the minutes in their entirety; the performance committee has no report as the chair was just seated within the last week)

- Linda indicated that the committee members are the experts in their field and we should listen to what the various committees say.
- Matt indicated that no one is an expert and others may have equal knowledge.

**Superintendents Committee: Karen Miller**

Karen is Chair and Terese Evenson is secretary. They are going through the forms and trying to consolidate them so that they could be easily printed.

**Performance Committee: Debbie Arendas -**

They have not yet met, as Debbie was just recently informed that she is the new Chair. Linda will be sending Debbie some edits she had from the guidelines

**Halter Committee: Matt Rector -**

Matt Rector was re-elected as chair and no one has been elected as a secretary. They are working on plans of how best to implement a policy to be able to identify the mini's that are showing in the standard divisions.

**Youth Committee: Debbie Shellabarger**

Debbie was elected as chair with Michele Kutzler as secretary. Their next meeting is the end of February. They are going through the guidelines and trying to identify what changes made affect the youth committee. They also went over the procedure for approving minutes. They are also looking at different organizations in regard to Youth

after they graduate. They will also be working with Kristy about the implementation of a Youth Llama Association. Meetings are tentatively every month

**Judges Committee: Heather Koenig-Peterson**

They have met and elected Heather as Chair and Kelly McWhorter as secretary. When the new person came on, Heather asked her if she wanted to be chair or secretary and she said no. They have approved Katie Mazac as a judge. The judges committee was tasked with looking into the Code of Conduct for social media. Heather reached out to the halter, youth and performance committees to see if there were any particular issues that they felt should be tested on. She received input from two committees and wrote the questions accordingly. Judges tests have been sent out

**Fleece Committee: Niki Kuklenski**

The judges committee has received complaints regarding behavior of exhibitors during fleece shows and some appear to be trying to influence the judges. The committee is working on a document regarding a code of conduct for fleece exhibitors.

The fleece committee has proposed to eliminate the 5 points for annualized weight from the scorecard. The exact verbiage has been submitted. Matt Rector called for a roll call vote.

Debi Garvin – yes

Ron W. yes

Sean – no

Harvey – no

Pam – yes

Matt – no

Heather- yes

Debbie S – no

Karen Miller- yes

Debbie Arendas – yes

Niki – yes

Motion passes 7 yes; 4 no

**New Business: (Karen Miller left the call at this point)**

**Protest received today 02/13/2017** – a protest was received at the office along with the money to support it. Kristy explained the steps in place for the protest:

The process is that the protest is sent into the office along with the money then it is sent to the Governing Board. The protest is then sent to the GB to determine if it is valid. If valid, then 5 individuals are chosen (by lottery) to be on the committee to look at the protest. The office will begin by selecting individuals from the show division until 5 members agree to serve. Debbie Shellabarger indicated that the protest names two individuals. Heather indicated that she saw there were two individuals but the topic was the same, so it should be one protest. Sean

indicated that he did not feel the persons involved should be linked. Debi G. brought up an issue from several years back regarding two judges that had a complaint filed and they were not separated. Debbie Arendas indicated that she did not get the information, and it was forwarded to her for review. Sean said he read the protest and was not sure whether it warrants action. Further discussion ensued about the applicability of the Code of Conduct in regard to social media. Linda said that we needed to decide whether this was a valid protest. Additional conversation ensued regarding the processes used for protests. Roll call vote whether this is a valid protest:

Debi Garvin - yes

Ron W. - yes

Sean - no

Harvey - no

Pam - yes

Matt – no

Heather- yes

Debbie S - no

Karen Miller – not present

Debbie Arendas - yes

Niki - abstain

Vote passes and will be sent to the committee. Linda asked if we needed to decide whether to split this into two protests or send as is. Harvey indicated we must send it as is and Pam agreed. The protest will go as is to the committee appointed by the office.

### **Fleece test**

Niki provided an explanation of where the questions on the fleece test came from. She indicated that the fleece test was a reflection of the current issues being faced by the industry.

Sean indicated that the judges committee did not review the test and stated that 42% of the judges have written letters regarding the test. Niki indicated that the fleece committee felt that issues that arose in 2016 that were against the rules should be on the test. Niki indicated that the fleece committee used their best judgment in the questions. Heather indicated that she surveyed the halter, performance and youth committee for questions and issues that arose in 2016. She indicated that she could find no guidelines regarding how the test should be written and they had several opinion questions on the test. Debbie Shellabarger indicated that the judges committee had input into the halter, performance and youth test. There was more discussion regarding the test. Sean indicated that the test should be open book and found in the guidelines. Sean made a motion to throw out the fleece test and send it back to the judges committee for review and modification before resending to the fleece judges. The rationale was because the fleece test included opinion questions rather than simply testing knowledge of the guidelines and had never been reviewed by the full Judges Committee before it was sent out the first time. Harvey seconded. Additional discussion ensued. Heather brought up the fact that no one fails the test. Meaning that they don't lose judging credentials, they just might be asked to redo it, and all that throwing the test out would accomplish is making the fleece judges retake another test. Roll call vote:

Debi Garvin - no  
Ron W. - yes  
Sean – yes  
Harvey – yes  
Pam – no  
Matt – yes  
Heather- no  
Debbie S – yes  
Karen Miller- absent  
Debbie Arendas – yes  
Niki – no

Motion carries to throw out the test and develop a new one to be sent to the fleece judges.

Sean made a motion to extend the deadline for the completion and return of the judge's test to March 31<sup>st</sup> for this year since the guidelines were so late in getting out. Matt seconded. Motion carried unanimously.

Ron suggested that the test in the future have 4 sections and the judges complete the test questions that are pertinent to them. Pam made a motion that each section of the judges test be written by the committees that have the specialty in that area and that the judges committee approve the test. Heather seconded. Ron moved to amend that the committees provide input for the questions, but the final test is put together and formatted by the judges committee. Harvey seconded. Ron explained that this would allow for consistency in format and also assure that the general portions of the guidelines are tested. Motion carried. The primary motion was then voted on and the motion passed unanimously.

Sean brought up a concern about modifying the Code of Conduct for the Show Division. Harvey indicated that he felt that some committee members were violating the rules governing committees and confidentiality. Sean further indicated that we need a section on social media in the code of conduct. Matt made a motion that the SDMC begin crafting social media guidelines for communications for judges and committee members. Ron seconded. Motions passed with Debbie Shellabarger stating no.

Sean made a motion that Kristy send out an eblast to all committee members, BOD members, judges and SDMC that they had agreed to the Code of Conduct and should follow then. The BOD liaisons will also cover this at the next committee meeting. Harvey seconded and amended the motion to include the page numbers in the guidelines where the rule is found. Ron seconded – amendment to the motion passed. The original motion was then passed unanimously.

Heather asked for clarification on how the judges committee is supposed to go forward with the fleece test. The judges committee has the option to either rewrite the test, eliminate some questions on the test or use the test as is. The option would be up to the judges committee.

## Old Business

Action Item	Responsible Person	Status
The judges committee will rewrite the judges test and send it out	Heather	
SDMC will develop a policy on social media	Matt	

## APPENDIX 1 – INDIVIDUAL COMMITTEE REPORTS

### ILR-SD Committee Reports & Guideline Changes

<b>Committee</b>	YOUTH COMMITTEE
<b>Date</b>	Feb 11, 2017
<b>Committee Report to GB</b>	<p><b>Update: and items to be discussed</b></p> <p><b>1- We discussed that for the Guidelines that</b> each year our committee should review the Guidelines to see if there are things in the Guidelines pertaining to youth that are not in the youth section so that it can be copied into the youth section.</p> <p>2 - Our secretary will send copies of the minutes to the committee within 24 hours of the end of the meeting. The committee members will have 48 hours from that point to read and either approve or not approve the minutes. There is no need to have a motion or a second to approve the meeting minutes. If changes are needed, the minutes should not be approved until all of the changes have been made.</p> <p>3 - Retaining youth after graduation</p> <p>Harvey emailed information about youth associations in other livestock industries.</p> <p>Jessie mentioned that the financial transition from a youth member (\$10) to an adult member (\$75) was a big step and perhaps an “associate” level at \$25 for a 19-25 year old member would be a way to retain youth.</p> <p>There was some additional discussion about how to get all youth exhibitors to become youth members.</p> <p>Kristy Brown sent the youth committee some information that she was working on Llama Youth Association Concept and she sent the YC an outline of what she is working on. We feel that anything more about this should come from Kristy to explain to the GB.</p> <p>4 - Further discussion on this item was tabled to the next meeting so</p>

	that all of the members had time to review the documents that had been submitted by email. Next ILRSD Youth Committee meeting is scheduled for Wednesday, February 22, 2017 at 6 pm EST.
<b>Guideline Changes for GB Vote</b>	None Yet
<b>Specific section of the Guidelines impacted</b>	n/a
<b>GB Action</b>	n/a
<b>Follow-up</b>	<del>Return to committee — Forward to Exec. Director for Guidelines revision</del> No action
<b>Finalized</b>	KJB 02/21/2017

# Proposed Guideline Changes

ILR Show Division

Date | [Date | time] |

Committee Fleece Committee February 10, 2017

Please specify the Exact Section of Guidelines Effected by Change: IX B 5 c

Proposed Change – please be very detailed.

“The Annualized Weight Chart should be removed from the Shorn Fleece judging scorecard and used only as a tie-breaker.” This will be shown in The Guidelines, IXB5c under tie breakers “Fineness, hand, luster and annualized weight” and will be taught in our education program for fleece. Total points will remain 100. The 5 points allocated to annualized weight will be distributed as the judge feels is appropriate.

Annualized Weight – the actual weight of the fleece multiplied by 12 months, and divided by the number of months since the last shearing or since birth equals the annualized weight.

Governing Board Action:

Approved

Follow-Up: Forward to Exec. Director for Guidelines Update

RETURN TO COMMITTEE

For Office Use Only:

## ILR-SD Committee Reports

Committee Name: Superintendents' Committee

**2017 BOD Representatives: Harvey Pool**

**2017 Members (include the Chair and Secretary):**

**Karen Miller – Chair  
Terese Evenson – Secretary  
Cathie Kindler  
Sandy Auld  
Mary Jo Miller**

**Last meeting date: February 9, 2017**

**Update: and items to be discussed:**

**Elected Chair and Secretary.**

**Next project is going through Forms and Documents section on the website and group the forms for a fleece show, a performance show and a halter show so they can be put on the new site as a group as well as individually.**

**Next meeting is March 9, 2017.**

**Rule changes to be brought forward to the GB for approval:**

**None**

## ILR-SD Committee Reports & Guideline Changes

<b>Committee</b>	<b>Judges committee</b>
<b>Date</b>	2/13/17
<b>Committee Report to GB</b>	Judges Fleece Test Fran Complaint
<b>Guideline Changes for GB Vote</b>	N/A
<b>Specific section of the Guidelines impacted</b>	N/A
<b>GB Action</b>	N /A
<b>Follow-up</b>	<del>Return to committee — Forward to Exec. Director for Guidelines revision</del> No action
<b>Finalized</b>	KJB 02/21/2017

## ILR-SD Committee Reports & Guideline Changes

Committee	Halter Committee
Date	1 / 17 / 2017
Committee Report to GB	Our committee reviewed the Guidelines changes which were approved for 2017. Discussed our open <del>chair</del> committee seat and CarolAnn's absence. We held an election and re-elected Matt Rector as committee chair and decided to wait and expect a secretary once our committee seats were decided.
Guideline Changes for GB Vote	No Proposed Changes at this time.
Specific section of the Guidelines impacted	NA
GB Action	NA
Follow-up	Return to committee      Forward to Exec. Director for Guidelines revision
Finalized	NA

- Matt Rector