

SUPERINTENDENTS COMMITTEE MEETING
March 1, 2016

The meeting was held via conference call (712/451-0000; 246390) at 6:00 p.m. EST with the following committee members in attendance: Mary Jo Miller, Karen Miller, Cathie Kindler, Terese Evenson and Sandy Auld. Unable to attend was ILR BOD Member Harvey Pool.

Mary Jo served as temporary chairman and opened the meeting. Sandy asked about the duties of this committee and Cathie stated that it was to come up with a list of the duties for superintendents and instructions for using show manager. We would also serve as a resource for questions superintendents might have on running a show or about the show manager program. Karen stated she already had an old list of instructions for the show manager program that needed to be updated and that she had started on a list of superintendent duties for running a show. She would provide them to the committee as a starting point.

We then discussed who would serve as chairman and Sandy Auld was elected. She would also become a member of the governing board and attend their meetings.

Karen Miller volunteered to be secretary and she was elected. Mary Jo explained that the minutes of each meeting should be submitted to the committee for their approval then forwarded to Susan Hannah at the ILR for posting on the website. The secretary would also serve as a backup to the chairman to preside at committee meetings or attend the governing board meetings in her absence.

We set the next meeting for March 22, 2016, at 7:00 p.m. EST. Sandy will visit with Harvey to see if we can use the same conference call number and pin number and if he would be willing to set up these calls for each meeting.

The meeting adjourned at 6:30 p.m.

Karen Miller, Secretary