

SUPERINTENDENTS COMMITTEE MEETING  
March 22, 2016

The meeting was held via conference call (641/715-3580; 867283) at 7:00 p.m. EST with the following committee members in attendance: Mary Jo Miller, Karen Miller, Terese Evenson, Sandy Auld and Harvey Pool. Unable to attend was Cathie Kindler.

We discussed the next meeting date and decided to wait until after the meeting to decide the next date.

Everyone had reviewed the emailed minutes from the last meeting and there was no discussion.

Sandy asked for questions on her email regarding the Executive Committee and her participation. On second thought she will be attending these meetings. She reported that Pam Jensen and Matt Rector will co-chair the Executive Committee. Discussion was then held about the differences between the Governing Board and the Executive Committee. Harvey explained that the Governing Board oversees the Show Division. The Executive Committee works with the individual committees and reports to the Governing Board.

We started discussing llama show planning. Karen will add Mary Jo's suggestions to her list of instructions. Karen asked about insurance for the show facilities. Harvey stated that the Show Division has insurance for show division members and to contact Susan Hannah for a Certificate of Insurance. This should go in the show planning instructions also. Sandy stated that ILR can send out an email blast to all show division members after the show is live on Show Manager. This is an added benefit for using Show Manager.

Karen plans to put copies of the forms needed with the instructions. Hopefully, when it is put on the website, links can be added to take the user to each of the forms. Harvey stated that he would like to see all the forms needed for a show in one section. He then informed us that the new website has been pushed back to May before it will be available. Karen will update the show manager planning instructions and send out for the committee's before the next meeting.

We decided to table the Show Manager instructions until the new website and program comes out in May. That way we can tailor the instructions to the new program.

We set the next meeting for April 26, 2016, at 7:00 p.m. EST..Sandy will set it up and send an email to everyone with the information.

The meeting adjourned at 7:00 p.m.

Karen Miller, Secretary