

ILR BOD Minutes 8/14/2014

Date	August 14, 2014
Time called to order	8:00 Eastern time
Time adjourned	10:30 Eastern time

Next meeting date September 4, 2014

Board members in attendance

Position	Name
President	Harvey Pool
Vice President	Sean Hart
Treasurer	Dawn Moore
Member at Large	Karen Baum

Debi Garvin informed us she could not attend.

Email discussions and votes since last meeting

Item	Discussion	Outcome
Minutes of last meeting	Karen and Harvey suggested changes. They were made, so minutes were approved	4 affirmative yes

Presidents Report – Harvey Pool

- Harvey reported that Susan will be on vacation August 25-Sept. 2 and will be back in the office Sept 3. While it was suggested that Jerry H. could answer phones in her absence, the BOD agreed that most questions would be outside of his current knowledge of ILR daily business. It was agreed that the office be closed, an e-blast sent out to alert the members of the closure and the answering machine will have a message which includes emergency contacts.
- Norris Berg joined the meeting to report on possible venues for the Gathering next year and about working with ALSA on a joint show. He pointed out that the most recent ALSA minutes showed that their BOD was considering working with the ILR on a joint effort, but that they had concerns in regards to how sponsors and expenses would be divided.
- In regards to venues, Norris reported that the facility at Park City, KS would be expensive for exhibitors. Stalls would be \$30 each and exhibitors could not use any bedding except cardboard. Cardboard could be purchased there for \$10 per bag and each stall uses 3 bags. In addition, we would have to pay for 3 large dumpsters in order to dispose of all of the cardboard at the end of the event. The Kansas State Fairgrounds were not a viable option. The Iowa State Fairgrounds that the ILR has been using has the Livestock Pavillion which may be available if we are flexible with our dates. The Pavillion is enclosed and has horse barns directly across the street from it. It is currently available for May 17-18 and October 9-11. The Pavillion runs \$600 per day, but the air conditioning is not currently functioning.
- Harvey will discuss these dates with Barb Parsons (LFA) to see if they might be willing to shift their sale/futurity to one of these dates and he will get back to the BOD with her response.

Secretary Report – Harvey Pool (for Debi Garvin)

- Per the emails from the building management firm, there is a possible tenant interested in renting a portion of the building for a doggie day care and grooming facility. They are willing to install sound barriers as necessary. They will need to use the grassy area for the dog yard. Karen voiced her concern that we need to be sure to account for whatever increases may occur in electric/water/sewer/gas from such a business. She also brought up the question about zoning, which Sharmon is checking into. One glitch did come up-the fact that Kalispell has required businesses to have paved parking. It is thought by the BOD that the ILR parking lot was grandfathered in, but Susan's husband Ken (who had once been on the City Council) will check into this for the BOD and report his findings.

Treasurers Report - Dawn Moore

- A rudimentary P&L statement for July was handed out to the BOD prior to the meeting but was not complete and did not include some known expenses for the month. Dawn was hopeful that Jerry will be able to bring the data in Quickbooks up to date so that a more accurate P&L statement could be provided for August. Since the July P&L was incomplete, it will not be included in the minutes.

Vice President Report – Sean Hart (Governing Board Chair)

- No new news to report.

OLD BUSINESS

- Action Items (see below)
- Karen had no new information on donating to the Murray Fowler bench and is still waiting to hear back from LANA.
- ILF Website: Karen has volunteers working on this, but the work is progressing slowly at this time due to everyone's busy schedule during the summer months.
- Clarification: In regards to BOD correspondence, it was agreed that no email decisions would be published prior to allowing the BOD 5 days to review. All urgent items must have the word "urgent" in the subject line.
- Kathi McKinney will be reimbursed for the second safe that she purchased for the ILR office as soon as it is feasible for the ILR to do. Sean made the motion, Karen seconded it, and the BOD agreed.

NEW BUSINESS

- Membership pricing was discussed and Harvey told the BOD that changes to the website by Paul would run around \$400. The BOD is currently exploring an increase in fees for non-members, and how to encourage people to become members by giving them some sort of incentive to join the ILR-SD. These ideas are still in the discussion phase as the BOD explores a variety of ways to encourage membership.
- Harvey has set up an account with Sun Trust Bank in order to accept PayPal donations for Llamas to Louisville.com in order to help fund sending llamas to the FFA National Convention. Sean

suggested that the Indiana Llama Association as well as the llama associations in Ohio and Kentucky be contacted to see if they would be willing to provide some sponsorship for this as well. Harvey suggested that a letter could be put together to encourage sponsorships at different levels and provide varying degrees of publicity for those sponsorships.

- The Fleece Committee is now down by one member. The BOD has decided to wait until normal elections in order to fill the position. Dawn will verify with Rawna that she does not need an additional member at this time.

ACTION ITEMS

Item	Responsible Person	Status	Comments
Talk to Steve and Jerry about getting a newer computer in the office	Harvey	done	
Follow-up on venues for a joint event between ALSA, LFA and ILR	Harvey	In progress	Working with Norris Berg
Investigate the use of Paypal for credit cards	Dawn and Harvey with Jerry's input		
Continue to work with FFA about bringing llamas to the FFA Convention	Harvey	In progress	
Get comments on the survey back to Debi	All		
Create survey for the Gathering	Debi	done	
Contact Fred about providing a bonus for selling the building	Debi	done	
Create funding for sending llamas to Louisville through either Go Fund Me or PayPal.	Harvey	done	Harvey to verify that the account is active
Find out why Tami's photos were taken off Facebook and get back with Tami	Harvey	pending	
Create facebook posts for the ILR page	Sean	In progress	
Post to Facebook about the ILR Championship Shows	Debi	pending	
Ask promotions committee about updating the I want a llama webpage	Sean		

CARRY OVER	Responsible Person	Status	Comments
Inform Susan we need to start tracking time in the office and what tasks that time is spent on (major categories). Since Allen is already providing a task list, we only need exact hours on each task for him.	Harvey	Not done yet;	Sean indicated that both Susan and Allen should be signing some type of time card to document hours worked. Jerry will need to do these also. These should be done every pay period. Susan should be counter-signing these.
Contact Carol Reigh regarding who to contact about discrepancies in parentage	Karen	Pending	
Look into option for soliciting donations on line for "Help send the llamas to the FFA convention". Start a fund raiser.	Dawn with Harvey	Harvey is working on this.	
Review ILF webpage and start modifications.	Karen	In progress	Working on it
Get information regarding Murray Fowler bench at the zoo	Karen	In progress	
Find out from Morris foundation if Wall of Memories is legal for a 501c3 corporation	Karen	In progress	
Check with Allen to see if there is any way to easily tell if certifiers have paid their current dues.	Harvey	Not yet done; Will probably see if Jerry can do this	
Contact ALSA BOD members about a face-to-face meeting with ILR BOD.	Sean	Sean was waiting for the new BOD to be seated.	Sean will contact the new ALSA BOD.
Contact Niki for input on I want a llama page and possibly providing photos	DAWN	Done	Niki will provide photos next month as her schedule allows
Contact SD Committees about sending documents electronically to Susan for archiving; talk to Susan and possibly Allen about setting up electronic archives	DAWN	Need to develop a format for ILR electronic files and also for archives. Dawn to check on Google Docs for storage for committees and also ILR.	