

MINUTES
ILR BOD MEETING
THURSDAY April 9, 2015 8:00 ET

CALL TO ORDER – meeting was called to order by Sean Hart at 8:20 pm. Meeting adjourned at 10:35. Members in attendance

Position	Name
President	Not present
Vice President	Sean Hart
Secretary	Debi Garvin
Treasurer	Dawn Moore
Member at Large	Karen Baum

Minutes were approved by email from last meeting

SET DATE FOR THE NEXT MEETING – May 14, 2015

OFFICE REPORT (Susan – 8:15)

Screening request – two requests are completed and approved. There is one more waiting and one that may be coming in.

Election Update – went to Allen yesterday – Allen will send out 5 by mail for people who don't have emails. Election closes May 10 at midnight mountain time. New BOD member will be notified on May 13 and will be on the BOD call on the 14th.

Cleaning lady – Susan found someone to clean once a month.

UAP – Susan has not yet heard whether the UAP results are verified. Susan asked if we could approve to have Allen go in and correct the results. Debi made a motion to authorize up to \$500.00 of Allen's time to get the UAP corrected (i.e. taking out duplicate entries). Motion carried. Susan asked if it would be possible for the UAP points for individual shows to be displayed like the SD points are. Susan to get a bid from Allen.

Trophy bases: The vendor supplying plaques is beginning to charge us \$1.75 per plate along with shipping. Susan got a local bid that was \$15.00/plate. The BOD decided to stay with the original vendor.

JCCS – Harvey inquired whether we are paying them \$500.00/month or \$500.00/month plus interest. We are paying them \$500.00/month. Board decided to stay at \$500.00/month.

LoC renewal – Susan asked when the line of credit needed to be renewed. Susan to talk to the bank.

PotOGold – Susan wanted to know if we are going to have the Pot O Gold this year. We tabled the discussion until Harvey could join us.

Megan – Susan is very impressed with Megan and suggested we give her a 5% raise. Motion was made and carried.

Petitions – Susan has two petitions and an inquiry she sent in. Several items were discussed and issued resolved. The ILR will follow normal procedures in dealing with

these issues. Debi to contact one of the members and inform her how to proceed, and Susan will contact the other one with normal ILR policies.

Building – we may be getting an offer on the building, with an offer to lease the back area back to us. The buyer would like to explore owner financing. If we get an offer, the BOD will meet again.

PRESIDENT'S REPORT – Harvey – Harvey was not present

SECRETARY'S REPORT – Debi

- Survey results

TREASURER'S REPORT – DAWN

- See attached report
- New bookkeeper is working out very well, and getting items balance

VICE PRESIDENT'S REPORT – SEAN

- Letter to ALSA – Sean has drafted a letter to the ALSA BOD and has incorporated comments from the BOD. The Executive committee has approved the letter; motion was made and approved. Sean will send it to ALSA.
- UAP – Allen will be working to clean up the
- Executive Committee

COMMITTEE REPORTS

- IT- Dawn/Debi – Kristy has the website Allaboutllamas ready to launch, it will link to the I Want A llama website. We are considering slowing revising the ILR website to migrate the non-database
- CCC- Karen – the CCC has launched a photo contest for submitting photos of CCC activities. Winners will be voted on through facebook with two winners selected monthly and an overall vote at the end of the year.
- Pot-O-Gold – Harvey
- UAP – Susan is talking to Allen about cleaning up the UAP.
- Promotions and Marketing – Harvey – no report

NEW BUSINESS

- Listing the Building Motion was made to list the building with a realtor exclusive of the person who is now interested by Debi. Motion carried.

KRISTY BROWN – Kristy Brown joined the call about 9:45. The Gathering site is up and running and we are getting lots of compliments on it. However, people are confused as to why the 2014 Sponsors are on the ILR website. We need to get the Sponsors off. The allabout llamas website is ready to launch and it will link to I Want a llama. We need advertising before we launch so it was decided to send an email out offering a special. Debi and Kristy to work on the email blast. The old brochures need to be updated. Sean had converted then to Word, but no one can locate the Word versions. Debi to resend Sean the pdfs so he can convert. The main document that needs to be updated before the launch is the I Want A Llama booklet. Sean to get that one to Kristy

ASAP and to contact Darrell and Merlene to see if they would be willing to up date the others. other

OLD BUSINESS

The Gathering webpage is up and running and we are getting positive comments on it. The 2014 Sponsors are still on the main home page and should be removed. The allabout llamas webpage is up and ready to launch. We are going to have 4-5 categories of advertising on the I want a llama page which will link to each other. The advertising will be on the I want A llama page. A eblast will be sent out soliciting advertising for the webpage. Sean will convert the old pdfs to word for modification and send to the BOD and Kristy..

NEW ACTION ITEMS

Item	Responsible Person	Status	Date Completed
Contact 2 people who submitted petitions	Susan		
Contact bank to see paperwork has been sent back	Susan		
Find out when LoC is due	Susan		
Notify people who sent in requests for screening	Susan		
Contact Allen to get bid on fixing UAP and making UAP visible	Susan		
Contact member with issues about consolidating UAP points under one owner name and inform her if she wants back points, she will have to pay Allens programming costs	Debi		
Send Sean pdfs of old brochures	Debi		
Contact Kristy when UAP is locked and final so she can calculate incentive fund payouts	Susan		
Contact realtor about listing the building and getting a fair market value price on it.	Karen		

OLD ACTION ITEMS

Item	Responsible Person	Status	Date Completed
See if our new book keeper can file an extension	Dawn	Done	
Contact Kristy about approval for the I Want A Llama page	Debi	Done	
Inform Darrell that Kristy is going to get the I want a llama page up and running and the promotions team should work through her for advertising	Sean	Done – eblast to be sent out	
Check with realtors about listing the building	Karen	Awaiting possible offer; if no offer comes in we will list it	
Contact Sharmon about the bid for fixing the heating vent and advertising	Debi	Done	
Have Susan get a bid from Allen to run the ILR election	Harvey	Done	
Let Susan know the BOD has approved the hiring of a cleaning lady	Debi	Done	
Inform Kristy when UAP is final so Incentive fund payouts can be calculated	Sean	Allen to clean it up	
Contact Fred about the exclusive rights contract on the building	Karen	Done	
Clarify breeder name requirements with Susan	Harvey	Done	
Check with USDA regarding rules for taking llamas out to exhibit	Harvey	Done	