

INTERNATIONAL LAMA REGISTRY

MINUTES 12-09-2015

The meeting was called to order at 8:05pm ET.

Present were Karen Baum, Debi Garvin, Susan Hannah, Sean Hart, Linda Hayes and Harvey Pool.

The next meeting will be Wed, January 13, 2016 8:00pm ET.

OFFICE REPORT:

There was discussion of the trophies and possibilities.

Susan and Kim are working on entering data into QuickBooks.

There was discussion of a potential part time employee.

There will be a new account set-up for ILR-SD January 1, 2016.

We need a resolution for who can sign for this account.

We need a resolution adding our bookkeeper to the ILR main account so she can sign payroll checks starting 1 January 2016.

Outstanding shows to be billed are: Tulsa State Fair, The Big E, The North American, West Virginia Grand and Indiana State Fair.

Motion by Debi: To give LANA two certificates for registration or transfers for the LANA Spring Show ; one to the winner of the Get of Sire and one for the Produce of Dam. Seconded by Linda. All in favor.

EXECUTIVE COMMITTEE: Phil Feiner sent a written report.

IT COMMITTEE REPORT: Steve Auld 8:30 – 8:44 pm

Website Development - Andresen Group has been focusing on several specific areas of the website. There is not a problem with storing photos. Data transfer and conversion is being worked on. Show Manager is being converted, most of the functionality has been built. There is a possibility of developing a herd management module in the future.

PRESIDENT'S REPORT: Debi.

SWOT Analysis by Darrell Andersen 8:54 – 9:34 pm

ILR may need to revise the mission statement to include showing. It should also be streamlined. It should cover the purpose for existence and what the priorities are keeping in line with the bylaws.

We need to work with the staff and budget we have.

A face to face meeting of the BOD would be essential to progress with short and long term goals, the mission statement, budgeting etc.

There was discussion of how the Executive Committee was formed and the purpose. The EC will have oversight of the management of the ILR-SD.

There is a search for a new person/ people to organize The Gathering, since the prior people have resigned. Several options are being pursued.

SECRETARY'S REPORT: Karen.

The joint minutes of the ILR-ALSA meeting have been approved by the ILR BOD and the ALSA BOD.

Linda made a motion for Debi to send an eblast with the joint

minutes. Seconded by Sean. All in favor.

There was discussion of DNA sampling.

TREASURER'S REPORT: Harvey.

The budget committee is working on sorting out figures for a

budget. (Sean, Harvey and Susan)

## **TREASURER'S REPORT – Dec. 1, 2015**

### **Monthly Financials**

#### **Main Account**

<b>Month</b>	<b>Beginning Balance</b>	<b>Credits</b>	<b>Debits</b>	<b>Ending Balance</b>
<b>Jan</b>	<b>\$16,696.69</b>	<b>\$18294.68</b>	<b>\$11,639.43</b>	<b>\$23,351.94</b>
<b>Feb</b>	<b>\$ 23,351.94</b>	<b>\$10,286.70</b>	<b>\$13,167.43</b>	<b>\$ 20,471.21</b>
<b>March</b>	<b>\$ 20,471.21</b>	<b>\$ 17,390.48</b>	<b>\$13,857.10</b>	<b>\$ 24,004.59</b>
<b>April</b>	<b>\$ 24,004.59</b>	<b>\$ 13,945.44</b>	<b>\$24,993.23</b>	<b>\$ 12,956.80</b>
<b>May</b>	<b>\$ 12,956.80</b>	<b>\$ 11,069.57</b>	<b>\$15,011.01</b>	<b>\$ 9,015.36</b>
<b>June</b>	<b>\$ 9,015.36</b>	<b>\$22,679.45</b>	<b>\$24,585.46</b>	<b>\$ 7,109.35</b>
<b>July</b>	<b>\$7109.35</b>	<b>\$11,643.25</b>	<b>\$13,419.43</b>	<b>\$ 5333.17</b>
<b>August</b>	<b>\$ 5333.17</b>	<b>\$94,443.80</b>	<b>\$86,889.73</b>	<b>\$12,887.24</b>
<b>Sept</b>	<b>\$12,887.24</b>	<b>\$ 7105.12</b>	<b>\$10,596.00</b>	<b>\$ 9036.36</b>
<b>Oct</b>	<b>9036.36</b>	<b>6846.26</b>	<b>6129.09</b>	<b>9753.53</b>
<b>Nov</b>	<b>\$9753.53</b>	<b>\$6608.36</b>	<b>\$6268.41</b>	<b>\$10,093.48</b>

#### **Petty Cash**

<b>Month</b>	<b>Beginning Balance</b>	<b>Credits</b>	<b>Debits</b>	<b>Ending Balance</b>
<b>Jan</b>	<b>\$ 737.95</b>	<b>\$400.00</b>	<b>\$ 856.77</b>	<b>\$281.18</b>
<b>Feb</b>	<b>\$ 281.18</b>	<b>\$600.00</b>	<b>\$ 602.29</b>	<b>\$278.89</b>
<b>March</b>	<b>\$ 278.89</b>	<b>\$800.00</b>	<b>\$ 777.64</b>	<b>\$ 301.25</b>
<b>April</b>	<b>\$ 301.25</b>	<b>\$500.00</b>	<b>\$ 625.48</b>	<b>\$175.77</b>
<b>May</b>	<b>\$ 175.77</b>	<b>\$ 1,283.20</b>	<b>\$1,148.36</b>	<b>\$310.61</b>
<b>June</b>	<b>\$ 310.61</b>	<b>\$2,031.44</b>	<b>\$1, 220.39</b>	<b>\$1,121.66</b>
<b>July</b>	<b>\$1121.66</b>	<b>\$ 0</b>	<b>\$ 906.16</b>	<b>\$ 215.50</b>
<b>August</b>	<b>\$ 215.50</b>	<b>\$1000.00</b>	<b>\$583.08</b>	<b>\$632.42</b>

<b>Sept</b>	<b>\$632.42</b>	<b>\$500.00</b>	<b>\$860.76</b>	<b>\$271.66</b>
<b>Oct</b>	<b>271.66</b>	<b>1000.00</b>	<b>806.67</b>	<b>464.99</b>
<b>Nov</b>	<b>464.99</b>	<b>597.00</b>	<b>739.34</b>	<b>429.02</b>

**ILF**

<b>Month</b>	<b>Beginning Balance</b>	<b>Credits</b>	<b>Debits</b>	<b>Ending Balance</b>
<b>Jan</b>	<b>3889.70</b>	<b>.06</b>	<b>0</b>	<b>3889.76</b>
<b>Feb</b>	<b>3889.76</b>	<b>.06</b>	<b>50.00</b>	<b>\$ 3,839.82</b>
<b>March</b>	<b>3839.82</b>	<b>.07</b>	<b>0</b>	<b>\$ 3,839.89</b>
<b>April</b>	<b>3839.89</b>	<b>.06</b>	<b>0</b>	<b>3939.95</b>
<b>May</b>	<b>3939.95</b>	<b>.06</b>	<b>0</b>	<b>3840.01</b>
<b>June</b>	<b>\$3,840.01</b>	<b>.07</b>	<b>\$30.00</b>	<b>\$3,810.08</b>
<b>July</b>	<b>\$,3810.08</b>	<b>.06</b>	<b>0</b>	<b>3810.14</b>
<b>August</b>	<b>3810.14</b>	<b>.06</b>	<b>0</b>	<b>\$3810.20</b>
<b>Sept</b>	<b>3810.20</b>	<b>.06</b>	<b>0</b>	<b>3810.26</b>
<b>Oct</b>	<b>3810.26</b>	<b>.06</b>	<b>0</b>	<b>3810.32</b>
<b>Nov</b>	<b>3810.32</b>	<b>.06</b>	<b>0</b>	<b>3810.38</b>

**Savings Account**

<b>Month</b>	<b>Beginning Balance</b>	<b>Credits</b>	<b>Debits</b>	<b>Ending Balance</b>
<b>August, 2015</b>	<b>\$200.04</b>	<b>\$45,000</b>	<b>0</b>	<b>\$45,200.04</b>
<b>Sept</b>	<b>45,200.04</b>	<b>1.23</b>	<b>0</b>	<b>45,201.27</b>
<b>Oct, 2015</b>	<b>45,201.27</b>	<b>0</b>	<b>0</b>	<b>45,201.27</b>
<b>Nov, 2015</b>	<b>45,201.27</b>	<b>0</b>	<b>0</b>	<b>45,201.27</b>

VICE PRESIDENT'S REPORT: Sean.

The Gathering is being worked on getting someone to spearhead it and to organize it. There will be a need for volunteers to help make this happen. The Iowa State Fairgrounds had been reserved for Father's Day weekend June 17-19, 2016 but no deposit has been sent. Other locations may be considered.

Sean motioned that the money from the profit of The Gathering stays in a separate account to be used for future Gatherings.

Seconded by Karen. All in favor.

#### COMMITTEE REPORTS

IT –Debi & Linda - See the report by Steve.

CCC - Karen & Sean – There is a new chair of the CCC. We have a meeting tomorrow.

UAP – Sean & Harvey

Pot of Gold – Debi & Harvey

Fiber Marketing – Linda & Karen

Promotions and Marketing – Debi & Harvey

#### NEW BUSINESS:

#### OLD BUSINESS:

#### ACTION ITEMS:

Darrell will give us examples of mission statements.

Darrell will direct us on some preliminary steps in working on long range goals.

Karen will check into the cost of returning DNA samples for individuals wanting their FTA cards back.

Sean will work with Phil to find people to run The Gathering.

Sean motioned to adjourn. Karen seconded. The meeting was adjourned at 10:40pm ET.

Submitted by Karen Baum