

AGENDA
 ILR BOD MEETING
 Wednesday, May 10, 2017 - 8:00PM ET

CALL TO ORDER – Meeting called to order by President Sean Hart at 8:02 pm EST

Attendees

ILR BOD and Management		
Sean Hart	President	Present
Linda Hayes	Vice-President	Present
Debi Garvin	Secretary	Present
Harvey Pool	Treasurer	Present
Ron Wilkinson	Member at Large	Present
Kristy Brown	ILR Executive Director	Present
Susan Hannah	ILR Operations Manager	Present
Mark Smith – newly elected Director		Present

Others in Attendance

Name	Role	Purpose	Time
Matt Rector	SDMC	Gathering Update Metrics Update	8:10-8:30

SET DATE FOR THE NEXT MEETING - June 14th, 2017

SDMC UPDATE – Matt Rector– 8:05-8:17

The SDMC is targeting three primary zones to bring shows back or create new shows. Gathering is on track and it is possible that Premiums will be higher this year than last year. Menus have been figured out and the rest of the details are falling in place. Kristy has all the information in place to do the e-bulletins for the Gathering.

Matt asked about waiving sanctioning fees for new and returning shows. Susan indicated that last month the BOD sent the issue back to the SDMC for recommendations. Matt will send the results of that discussion back to the ILR BOD for approval.

OFFICE REPORT - Susan

Election results – Mark Smith won the election and is the new BOD member

Protest Appeal – Susan has found three people to hear the appeal and is looking for the other two.

New Fee Schedule – the new fee schedule went into effect the 1st of May. Susan explained the process to Justin and he indicated that he might just add the fee to the buyer and do a bulk transfer.

The Gathering – Susan has been contacted by people that were not aware that the date or location had changed. We need to get the new information out to the membership.

Susan will be out of the office next Wednesday, May 17.

ELECTION OF OFFICERS

Linda nominated Ron Wilkinson as President and volunteered to be Vice-President. Harvey indicated he would like to be President.

President -

Ron – Linda and Ron voted for Ron

Harvey – Sean, Mark and Harvey voted for Harvey.

The following slate was put forward:

Vice President – Linda Hayes

Treasurer - Mark Smith

Secretary – Ron Wilkinson

Member at Large – Sean Hart (and Chair of Governing Board)

The above slate was unanimously approved.

EXECUTIVE DIRECTOR REPORT - Kristy

- Kristy had shared the update on ILF fund payouts. The BOD concurred that the proposed payouts looked good.
- After quarterly newsletter came out there were questions about point totals shown on the report did not correlate with the placing for five categories. Susan believes the placing in Top Ten information is correct but points may have not come through correctly. It is a problem that has occurred in the past and they thought they had it corrected. They will continue to double check and work on a permanent fix for the future.
- E-bulletins for Shows – Kristy will work with Susan to come up with a plan of who will send out Show E-bulletins. BOD members supported e-blasts for individual shows since that has been committed to shows for sanctioning with ILR. Kristy will continue with e-bulletins on a bi-weekly basis.
- Newsletter – Plans are to continue with a quarterly newsletter. Five new ads already for next newsletter after this one went out. Kristy will send out a preview of Newsletter to the BOD for editing prior to distribution in the future. Great, positive response to this Newsletter

PRESIDENT'S REPORT- Sean

- Appeal status already reviewed earlier in meeting

VICE PRESIDENT'S REPORT – Linda

- Welcome to Mark as new board member
- Thanks to Debi for her dedicated service
- Thanks to Kristy for good job with newsletter.

SECRETARY'S REPORT –

- Email approval of April minutes with changes;
- Email approval of AOA proposal

TREASURER'S REPORT – Harvey (See attached report for more detail)

- General - \$17,332
- Petty Cash – \$130.95
- Savings – \$86,636.79
- ILF – \$4,265.36
- Gathering Account - \$2,766.70
- Show Division – \$5,930.00

ILR COMMITTEE REPORTS & LIAISON APPOINTMENTS

- IT-Kristy (Linda primary, Sean secondary)
 - Still working with Andresen committee. Not quite ready to go “live”.
 - Nothing back from Thoroughbred group.
 - Kristy working to complete the connection of old files to new program
- CCC- (Sean primary, Ron secondary)
- Pot-O-Gold – (Harvey, Mark co-primary)
- UAP – (Ron primary, Mark secondary)
- Fiber Marketing – (Ron primary, Harvey secondary)
- Promotions and Marketing – (Linda primary, Mark secondary)
- Show Division Management Committee – (Sean primary, Linda secondary)

SHOW DIVISION COMMITTEE LIAISON APPOINTMENTS:

- Superintendents – Harvey
- Judges – Linda
- Youth – Sean
- Halter – Mark
- Performance – Linda
- Fleece – Ron

NEW BUSINESS:

- IT Trade for Services with Steve Auld – Harvey to contact Steve and develop a written agreement.
- Established review date for Exec Director at 8:00 EDT, May 17
- Kristy will distribute election results immediately through and e-bulletin and on Facebook rather than waiting until following week

OLD BUSINESS:

- Sean to carry BOD request to youth committee due to change in liaisons and since committee has not met since last BOD meeting

ONGOING ACTIVITY:

- UAP Survey to determine need for changes – Ron & Kristy
- Create a Youth specific category for UAP – Ron & committee
- Develop Governing Board procedures to support the Guidelines and facilitate committee work – Harvey & Ron

- Develop procedures around judges files regarding access, etc. – Kristy to request from Judges Committee
- Setting up a web-ex for Annual ILR Membership meeting, set a date, and give notice according to the Bylaws – Harvey & Kristy
- Reconciling accountant's Quickbook reports with Harvey's reports – Harvey & Kristy
- Creating flowcharts for ILR activities and Guideline change processes, as well as timelines for all ILR activities – Kristy
- Committee to review use of Argentine identifier and other country of origin names – Ron, Harvey, Kristy

SUMMARY OF ACTIONS TAKEN:

- Prior email approval of April minutes as amended;
- Prior email approval of AOA proposal
- Elected new officers –
 - President – Harvey Poole
 - Vice President – Linda Hayes
 - Secretary – Ron Wilkinson
 - Treasurer – Mark Smith
 - Member at Large – Sean Hart
- Appointed Sean Hart as Chair of the SD-Governing Board
- Agreed that while ILR committees are required to have two BOD members by the Bylaws, one could serve as the primary member and the other could serve as secondary and participate as needed
- Appointed liaisons to all ILR standing committees
 - IT- (Linda primary, Sean secondary)
 - CCC- (Sean primary, Ron secondary)
 - Pot-O-Gold – (Harvey, Mark co-primary)
 - UAP – (Ron primary, Mark secondary)
 - Fiber Marketing – (Ron primary, Harvey secondary)
 - Promotions and Marketing – (Linda primary, Mark secondary)
 - Show Division Management Committee – (Sean primary, Linda secondary)
- Appointed liaisons to all ILR-SD committees
 - Superintendents – Harvey
 - Judges – Linda
 - Youth – Sean
 - Halter – Mark
 - Performance – Linda
 - Fleece – Ron
- Adjourn - Mark moved, Sean seconded, Passed unanimously

Minutes submitted by Ron Wilkinson, Secretary

Approved by 5-0 email vote – May 12, 2017