

AGENDA
 ILR BOD MEETING
 Wednesday, July 12, 2017 - 8:00PM ET

CALL IN NUMBER:
 ACCESS CODE:

CALL TO ORDER – Harvey Pool 8:07 EDT

Attendees

ILR BOD & Staff		
Harvey Pool	President	Present
Linda Hayes	Vice-President	Present
Ron Wilkinson	Secretary	Present
Mark Smith	Treasurer	Present
Sean Hart	Member at Large	Absent
Kristy Brown	ILR Executive Director	Absent
Susan Hannah	ILR Operations Manager	Present

Others in Attendance

Name	Role	Purpose	Time
Matt Rector	SDMC	Gathering Update Metrics Update	8:10-8:30

SET DATE FOR THE NEXT MEETING – August 9, 2017

SDMC UPDATE – Matt Rector– 8:10-8:30

- **Joint meeting of Judges Committee and SDMC met July 11 to review guidelines on Social Media usage. Jointly approved, will go to GB and to the BOD. Matt will email to GB.**
- **Working on additional shows. Leads on several possible shows. Tor and Matt are working on Ozark Show.**
- **Working on guidelines regarding moving of animals from division to division when show has started.**
- **Gathering survey is out. Results due by July 16. Kristy Brown reworked the survey from last year. Some issues with format of survey requiring responses even if responder had no information. BOD agreed that we need to correct the issues and resend the survey. Current results cannot be valid due to forced answers.**
- **The Gathering bottom line is positive, lots of details are wrapping up, some final bills are being sorted out, will be able to do final analysis in near future.**

IT UPDATE – KRISTY (Kristy was unable to attend)

OFFICE REPORT - SUSAN

- On vacation last week, catching up this week
- Carol Ann Tallmon Sale transfers are all in and processed
- LFA Sale transfers papers are in and will be processed this week
- Having sales automatically handle transfers seems to be working and guarantees 100% transfer, which would likely not occur otherwise

EXECUTIVE DIRECTOR REPORT - KRISTY (absent)

VP REPORT – LINDA

- Nothing to report, except she is moving to Arizona

SECRETARY'S REPORT – RON

- Minutes approved for special meeting on May 24
- Minutes approved for regular meeting on June 14
- Minutes approved for special meeting on June 28

TREASURER'S REPORT – MARK

- Wi-Fi down so unable to review the data
- Summary included in these minutes

COMMITTEE REPORTS

- IT - Kristy (not available)
- CCC - Ron (Committee met, working on additional certification processes)
- Pot-O-Gold – Harvey (No meeting)
- UAP – Linda (No meeting)
- Fiber Marketing - Ron (No meeting)
- Promotions and Marketing – Kristy/Ron (No Meeting)

OLD BUSINESS:

- Mark and Harvey gave a brief update on the Gathering Committee to which they are serving as liaison
- Still finalizing bank officer signature cards

NEW BUSINESS:

- None

ONGOING ACTION ITEMS:

Item	Responsible persons	Status
Investigate option for increasing ILRSD Shows	SDMC	Ongoing
Check with Allen regarding the issuance of invoices for	Susan	Not done

dues in October. Bring proposal to the BOD.		
Develop GB procedures to go along with the guidelines	Harvey and Ron	Not done
Develop procedures regarding judges files and access to and distribution of such	Sean to contact judges committee	Kristy to ask judges committee to establish procedures
Explore changes to policies on use of Country of Origin names, including use of Argentine identifier	Ron, Harvey, Kristy	Ongoing

Work with CCC and AOA to include AOA into the CCC upon their BOD approval and modify systems accordingly	Linda	Waiting for AOA Board approval
Check on options for using WebEx for the ILR annual business meeting	Kristy	Pending
Reconcile the Accountants QB reports with Harvey's reports and identify where the discrepancies come from	Kristy and Harvey	Ongoing
Solicit new members for Pot of Gold and revamp program	Harvey and Kristy	Pending
Have Fiber Marketing Committee provide their marketing recommendations to the BOD, consider additional members to be more geographically diversified	Ron	Ongoing
Keep in contact with the Andresen Group	Steve and Kristy	In-progress
Revisit PotOfGold and how to invigorate the program	Harvey and Kristy	In progress
UAP – include youth specific categories to the UAP	Linda	In progress
Begin creating process flowcharts and timelines for ILR Activities (i.e. how guideline changes are sent to the GB, approval, ratification, viewing of all changes prior to implementing, etc.	BOD and Kristy and Susan	Ongoing

TREASURER'S REPORT – Twelve Month Summary

Main Account

Month	Beginning Balance	Credits	Debits	Debits Adjusted for Savings date of transfer	Ending Balance
May 16	20,757.93	10,016.00	8126.22	6626.22	22,647.71
June 16	22,647.71	10,484.01	16,182.90	11,182.90	16,948.82
July 16	16,948.82	6569.00	9747.84	7664.51	13,769.98
Aug 16	13,769.98	8273.03	8409.53	6326.20	13,633.48
Sept 16	13,633.48	7926.50	10,689.72	6523.06	10,870.26
Oct 16	10,870.26	5845.00	12,431.85	12,431.41	4283.41
Nov 16	4283.41	17,392.37	15,148.30	6564.97	6527.48
Dec 16	6527.48	9473.94	11,128.23	6961.57	4873.19
Annual	19,304.03	115,073.50	129,504.31	89,920.56	4873.19
1/31/17	4873.19	20,190.60	5078.05	5078.05	19,985.74
2/28/17	19,985.74	11,447.30	15,411.37		16,021.67
3/31/17	16,021.67	10,389.00	13,144.75		13,265.92
4/30/17	13,265.92	11,541.67	9701.44		15,106.15
5/31/17	15,106.15	11,009.00	12,061.15		14,054.00
6/30/17	14,054.00	8308.00	15,416.51		6940.49

Petty Cash

Month	Beginning Balance	Credits	Debits	Ending Balance
May 16	598.45	500.00	780.94	317.51
June 16	317.51	2000.00	1680.70	636.81
July 16	636.81	500.00	606.39	530.42
Aug 16	530.42	500.00	680.55	349.87
Sept 16	349.87	1000.00	768.67	581.20
Oct 16	581.20	0	380.98	200.22
Nov 16	200.22	500.00	381.46	318.76
Dec 16	318.76	1315.00	1033.99	599.77
Annual	432.23	10,030.00	9862.46	599.77
1/31/17	599.77	1000.00	1168.77	431.00
2/28/17	431.00	500.00	462.16	468.84
3/31/17	468.84	1000.00	902.37	566.47
4/30/17	566.47	500.00	758.93	307.54
5/31/17	307.54	1000.00	988.21	319.33
6/30/17	319.33	1815.00	1750.27	384.06

ILF

Month	Beginning Balance	Credits	Debits	Ending Balance
May 16	4310.76	7.44	0	4318.20

June 16	4318.20	.07	0	4318.27
July 16	4318.27	.07	0	4318.34
Aug 16	4318.34	10.08	0	4328.42
Sept 16	4328.42	.07	0	4328.49
Oct 16	4328.46	.07	0	4328.56
Nov 16	4328.56	17.05	0	4345.61
Dec 16	4345.61	.07	0	4345.68
2016	3810.44	1035.24	550	4345.68
1/31/17	4345.68	.08	0	4345.76
2/28/17	4345.76	13.81	0	4359.57
3/31/17	4359.57	.07	0	4359.64
4/30/17	4359.64	.07	94.35	4265.36
5/31/17	4265.36	26.44	0	4291.80
6/30/17	4291.80	.07	0	4291.87

Savings

Month	Beginning Balance	Credits	Debits	Ending balance
May 16	57206.28	1500.00	0	58,706.28
June 16	58,706.28	5000.00	0	63,709.19
July 16	63,709.19	2083.33	0	65,792.52
Aug 16	65,792.52	2083.33	0	67875.85
Sept 16	67875.85	4166.66	0	72,045.88
Oct 16	72045.88	0	1500.00	70,545.88
Nov 16	70,545.88	8583.33	5000.00	74,129.21
Dec 16	74,129.21	4170.33	0	78,299.54
2016	45,203.55	33,095.99		78,299.54
1/31/17	78,299.54	0	0	78,299.54
2/28/17	78,299.54	7083.33	5000.00	80,382.87
3/31/17	80,382.87	4169.59	0	84,553.46
4/30/17	84,553.46	0	0	84,553.46
5/31/17	84,553.46	2083.33	0	86,636.79
6/30/17	86,636.79	2087.65	0	88,724.44

Gathering

Month	Beginning Balance	Credits	Debits	Ending Balance
May 16	7678.42	6060.00	341.20	13,397.22
June 16	13,397.22	21,035.00	14,262.84	20,169.38
July 16	20,169.38	3653.40	9602.32	14,220.46
Aug 16	14220.46	0	16.77	14,203.69
Sept 16	14,203.69	0	1000.00	13203.69
Oct 16	13,203.69	0	0	13,203.69
Nov 16	13,203.69	0	0	13,203.69
Dec 16	13,203.69	0	5.73	13,197.96
Annual	9322.10	41,130.50	28,032.54	13,197.96
1/31/17	13,197.96	0	0	13,197.96
2/28/17	13,197.96	0	0	13,197.96
3/31/17	13,197.96	0	2759.25	10,438.71

4/30/17	10,438.71	0	5165.36	5273.35
5/31/17	5273.35	875.00	1806.65	4341.70
6/30/17	4341.70	15,285.03	8241.70	11,385.03

Show Division

Month	Beginning Balance	Credits	Debits	Ending Balance
1/31/17	0	650	0	650
2/28/17	650	5280	0	5930.00
3/31/17	5930.00	0	0	5930.00
4/30/17	5930.00	0	0	5930.00
5/31/17	5930.00	1968.04	270.00	7628.04

Adjourn – Moved by Ron, seconded Linda passed unanimously 9:01 PM

Summary of Action from this meeting –

- Minutes approved for special meeting on May 24**
- Minutes approved for regular meeting on June 14**
- Minutes approved for special meeting on June 28**

Ron Wilkinson, Secretary

Approved by email vote of the BOD