

MINUTES
ILR BOD MEETING
Wednesday, October 11, 2017 - 8:00PM ET

CALL TO ORDER – Linda – Vice President at 8:05 PM ET

Attendees

ILR BOD & Staff		
Harvey Pool	President	Absent
Linda Hayes	Vice-President	Present
Ron Wilkinson	Secretary	Present
Mark Smith	Treasurer	Present
Sean Hart	Member at Large	Present
Kristy Brown	ILR Executive Director	On Leave of Absence
Susan Hannah	ILR Operations Manager	Present

SET DATE FOR THE NEXT MEETING – November 8, 2017

SDMC UPDATE – Ron shared Matt’s report since he was unable to attend

- The Gathering committee is formed and working. Matt Rector and Norris Berg as co-chairs. Mark and Harvey are Board Liaisons to the committee. Other members include Mary Jo Miller, Lisa Robinson, Denise Fehrenbach, Lauren Wright, and Amanda Smith.
- Gathering committee is working on judges recommendation and hope to have completed soon.
- SDMC has not met, but is still quite short of full membership

WEBSITE UPDATE - None

OFFICE REPORT - Susan

- Still haven’t received reimbursement from National Cattle Congress as promised
- Need to make plans for Annual Meeting at NAILE
- Linda moved and Ron seconded to send Susan to the Eastern Championship Show and Annual meeting, Passed unanimously.
- Questioned whether Governing Board needs to approve change to Guidelines regarding change in sanctioning fees for 2018. Ron will inform the GB of BOD action on this. Form is ready to roll for 2018.
- Will be out of office October 25-26, but checking emails.
- Will work on getting out membership renewal notice ready to go out
- Asked each of us to check on our various committees’ minutes. All minutes that have been turned in have now been posted on the website.

SECRETARY'S REPORT – Ron

- Reported that the September 13 minutes were approve by mail vote

TREASURER'S REPORT – Mark

- No change in SD account
- Gathering account is slightly less
- No change in Savings
- Balance for all accounts is up \$946 from last month
- Gathering cleared about \$5200 profit this year. Final report still to come.
- Moved by Sean, seconded by Ron to approve Treasurer's Report – Passed unanimously

SD GOVERNING BOARD REPORT – Sean

- Questioned regarding email voting and whether the rule of 48 hours and non-respondents are considered a “yes” vote should be applied. No definitive action at this time.
- According to the Guidelines, “the ILR-Board shall appoint the ILR-SD Management Committee comprised of 3 to 5 volunteers chosen from the Governing Board members, and 3 to 5 members at large, with a maximum of 9 committee members.” Currently the SDMC is down to four members (1 from GB and 3 at large). No additional GB members expressed interest/willingness to serve on the SDMC. The terms expire next spring for three of the members of the committee. The committee was formed three years ago when the BOD was very focused on correcting the fiscal status of the Registry and determined that another group needed to focus on the SD. Board members questioned whether the situation has changed and whether the group has served its purpose and it might be time to sunset the committee. Mark will contact the current members and assess their feelings on the subject and report back to the BOD for possible action in November.

COMMITTEE REPORTS

- IT- No report
- CCC- Ron
 - Still working on process for video certification. Nothing completed at this time.
 - Still waiting on the Alpaca organization to get back to us on their use of our certification system.
- Pot-O-Gold – No report
- UAP – No report
- Fiber Marketing – No report
- Promotions and Marketing – No report

OLD BUSINESS:

- Ratification of Governing Board email action to approve Judges Committee's recommendations on certification of judges – Ron moved and Sean seconded - Passed unanimously
- Country of Origin Naming Proposal – Ron & Harvey – Tabled after discussion
- Annual Meeting Plans - Ron moved and Mark seconded to hold the 2017 annual meeting during NAILE and the Eastern Championship show with Harvey and Susan assigned to work on the details, Mark seconded - Passed unanimously
- Fleece Award Certificates – Ron raised the concern from fleece exhibitors, that unlike Halter and Performance awards the Fleece awards are not being awarded

when an animal qualifies. His understanding, which was confirmed by Susan, was that it is a programming issue that has never been completed. There was also question around whether the trophy awards should be the same as the current trophies for Halter and Performance. Susan will check with Allen to determine what would be required to complete that programming and will report back to the BOD so they can determine a path to proceed.

- Operations Manager Review – Mark will contact Harvey for availability and will schedule a special meeting to complete the review in the near future.

NEW BUSINESS:

- No other new business

REVIEW OF ONGOING ACTION ITEMS:

Item	Responsible persons	Status
Investigate option for increasing ILRSD Shows	SDMC	Ongoing
Check with Allen regarding the issuance of invoices for dues in October. Bring proposal to the BOD.	Susan	Has talked with Allen, but will continue working on getting it done
Develop GB procedures to go along with the guidelines	Harvey and Ron	Not done
Develop procedures regarding judges files and access to and distribution of such	Sean to contact judges committee	Kristy to ask judges committee to establish procedures
Explore changes to policies on use of Country of Origin names, including use of Argentine identifier	Ron, Harvey, Kristy	Ongoing

Work with CCC and AOA to include AOA into the CCC upon their BOD approval and modify systems accordingly	Ron	Waiting for AOA Board approval
Check on options for using WebEx for the ILR annual business meeting	Kristy	Dropped as we agreed to a face-to-face meeting at NAILE for 2017
Reconcile the Accountants QB reports with Harvey's reports and identify where the discrepancies come from	Kristy and Harvey	Ongoing
Solicit new members for Pot of	Harvey and Kristy	Pending

Gold and revamp program		
Have Fiber Marketing Committee provide their marketing recommendations to the BOD, consider additional members to be more geographically diversified	Ron	Ongoing
Keep in contact with the Andresen Group	Steve and Kristy	In-progress
Revisit PotOGold and how to invigorate the program	Harvey and Kristy	In progress
UAP – include youth specific categories to the UAP	Linda	In progress
Begin creating process flowcharts and timelines for ILR Activities (i.e. how guideline changes are sent to the GB, approval, ratification, viewing of all changes prior to implementing, etc.	BOD and Kristy and Susan	Ongoing

ADJOURN:

Sean moved, Mark seconded, passed unanimously - Adjourned 9:26 ET

Summary of Action taken:

- Linda moved and Ron seconded to send Susan to the Eastern Championship Show and Annual meeting, Passed unanimously.
- September 13 minutes were approved earlier by an email vote
- Sean moved and Ron seconded to approve Treasurer’s Report – Passed unanimously
- Ron moved and Sean seconded - Ratification of Governing Board email action to approve Judges Committee’s recommendations on certification of judges –Passed unanimously
- Ron moved and Mark seconded to hold the 2017 annual meeting during NAILE and the Eastern Championship show with Harvey and Susan assigned to work on the details, - Passed unanimously

Submitted by Ron Wilkinson, Secretary

Approved by email vote