

ILR BOD MEETING
Wednesday, November 8, 2017 - 8:00PM ET

CALL TO ORDER - Harvey – 8:04 PM ET

Attendees

ILR BOD & Staff		
Harvey Pool	President	Present
Linda Hayes	Vice-President	Present
Ron Wilkinson	Secretary	Present
Mark Smith	Treasurer	Present
Sean Hart	Member at Large	Joined call at 8:17
Kristy Brown	ILR Executive Director	On leave of absence
Susan Hannah	ILR Operations Manager	Present

Others in Attendance

Name	Role	Purpose	Time
Norris Berg	Gathering Co-chair	Gathering Update	8:10-8:30

SET DATE FOR THE NEXT MEETING – December 6, 2017

GATHERING UPDATE – Norris Berg– 8:10-8:30

- Judges contracts have been sent
- Ribbons have been ordered
- Will be adding Susan on some of their conference calls to keep her in the loop
- Open to input, just let any committee member know
- Looking for strategies to increase size of produce and get classes
- Need to select dedication honoree for this year's Gathering
- Brief discussion about awards

WEBSITE UPDATE – No update

OFFICE REPORT - SUSAN

- Fleece championship awards – Ron moved, Sean seconded, to authorize Allen to do the programming to set the fleece awards up like the halter and performance awards - passed unanimously
- Need to determine Kristy's contract status for 2018
- Newsletter advertising – Mark moved and Sean seconded to refund moneys to the advertisers since we have not delivered four quarterly newsletters – passed unanimously
- Eastern Championship show was great, Susan met lots of new folks, it was well run by Harvey and the crew, good facility.
- Allen County Fair, Indiana is coming back as an ILR show for 2018.

- Tami Lash has requested consideration of putting wither heights on the certificates. Bringing it to the BOD for discussion. After in-depth discussions on how certification could occur, Linda moved and Sean seconded to not proceed at this time. – passed unanimously
- Still have not received refund from the National Cattle Conference for over payment for sod at the Gathering
- Susan would like to attend the National Pedigree Livestock Association conference. Will check on details and get back to the BOD for approval

SECRETARY'S REPORT – RON

- Email approval of October 11 minutes
- Email approval of October 12 special minutes
- Email approval of The Gathering committee's recommendations for judges
 - Tor Sorenson – halter
 - Cathie Kindler - performance
 - Danita Doerre – fleece

TREASURER'S REPORT – MARK

10:35 AM
11/03/17
Cash Basis

INTERNATIONAL LAMA REGISTRY, INC. Balance Sheet As of October 31, 2017

	<u>Oct 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
1000,1 · Show Division Checking #4497	7,628.04
1000,08 · 1st Montana #347679	16,958.36
1000,03 · 1st Montana Bank #3699	4,315.28
1000,02 · 1st MT Bank Savings #45296	92,779.10
1001 · Paypal	46.51
1000,01 · MT First PC Checking - 403571	198.89
1000,04 · MT First Checking - 401090	1,468.61
Total Checking/Savings	<u>123,394.79</u>
Accounts Receivable	
12049 · Accounts Receivables	-11,422.62
Total Accounts Receivable	<u>-11,422.62</u>
Other Current Assets	
12025 · NSF Checks	623.00
Total Other Current Assets	<u>623.00</u>
Total Current Assets	<u>112,595.17</u>
Fixed Assets	
1550 · Office Furniture & Equipment	293,784.48
1501 · Accumulated Depreciation	-293,506.58
Total Fixed Assets	<u>277.90</u>
TOTAL ASSETS	<u><u>112,873.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	
FICA/FED Withholding	523.40
MT Withholding	182.00
Simple IRA	163.92
FUTA	42.73
SUTA	213.54
Total 24000 · Payroll Liabilities	<u>1,125.59</u>
Total Other Current Liabilities	<u>1,125.59</u>
Total Current Liabilities	<u>1,125.59</u>
Total Liabilities	<u>1,125.59</u>
Equity	
3000 · Opening Bal Equity	-1,826.49
3900 · Retained Earnings	93,453.82
Net Income	20,120.15
Total Equity	<u>111,747.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>112,873.07</u></u>

Treasurer Report was approved unanimously

SD GOVERNING BOARD REPORT – No meeting

COMMITTEE REPORTS

- IT- Nothing to report
- CCC – Ron - Nothing to report
- Pot-O-Gold – Harvey – Nothing to report
- UAP – Linda - Nothing to report
- Fiber Marketing – Ron – Nothing to report
- Promotions and Marketing – Nothing to report

OLD BUSINESS:

- Review of Governing Board actions from email voting on change of late filing deposit for ILR-SD shows – Approved by 7 in favor and 4 opposed
- Country of Origin Naming Proposal – Committee proposal was brought back off the table – After discussion the vote was taken. Yes - Ron and Harvey; No – Mark, Sean, and Linda
- Status of Show Division Management Committee for 2018 – Mark contacted all current committee members. All were supportive of the discussion from our previous meeting. Moved by Ron and seconded by Mark to deactivate the SDMC for 2018 and to re-evaluate in the Fall of 2018. Passed unanimously. The committee will remain in the Guidelines but not be active in 2018, with the BOD picking up the committee responsibilities.

NEW BUSINESS:

REVIEW OF ONGOING ACTION ITEMS:

Item	Responsible persons	Status
Investigate option for increasing ILRSD Shows	SDMC	Ongoing
Develop GB procedures to go along with the guidelines	Harvey and Ron	Email of procedures was sent by Harvey to all committee members and chairs
Develop procedures regarding judges files and access to and distribution of such	Sean to contact judges committee	Drive needs to be stored with the ILR office, Sean will send to Susan
Explore changes to policies on use of Country of Origin names, including use of Argentine identifier	Ron, Harvey, Kristy	Proposal defeated by the BOD
Work with CCC and AOA to include AOA into the CCC upon their BOD approval and modify systems accordingly	Ron & Sean	Waiting for AOA Board approval

Solicit new members for Pot of Gold and consider how to invigorate the program	Harvey and Kristy	Have added three new members
Keep in contact with the Andresen Group	Steve and Kristy	Ongoing
Have Fiber Marketing Committee provide marketing recommendations to the BOD, consider additional members to be more geographically diversified	Ron	Ongoing
UAP – include youth specific categories to the UAP	Linda	In progress
Begin creating process flowcharts and timelines for ILR Activities (i.e. how guideline changes are sent to the GB, approval, ratification, viewing of all changes prior to implementing, etc.	BOD and Kristy and Susan	Ongoing

Sean moved and Mark seconded to go into Exec Session.

- Executive Session at 9:39 pm to 9:44 to discuss Executive Director status.

SUMMARY OF ACTION TAKEN:

- Ron moved, Sean seconded, to authorize Allen to do the programming to set the fleece awards up like the halter and performance awards - passed unanimously
- Mark moved and Sean seconded to refund money to the newsletter advertisers since we have not delivered four quarterly newsletters – passed unanimously
- Linda moved and Sean seconded to not proceed at this time to add wither heights to ILR certificates – passed unanimously
- Email approval of October 11 minutes
- Email approval of October 12 special minutes
- Email approval of The Gathering committee’s recommendations for judges
 - Tor Sorenson – halter
 - Cathie Kindler - performance
 - Danita Doerre – fleece
- Moved by Ron and seconded by Mark to deactivate the SDMC for 2018 and to re-evaluate in the Fall of 2018. Passed unanimously. The committee will remain in the Guidelines but not be active in 2018, with the BOD picking up the committee responsibilities.

- Review of Governing Board actions from email voting on change of late filing deposit for ILR-SD shows – Approved by 7 in favor and 4 opposed
- The country of origin committee’s proposal to change rules around use of “Argentine” at the beginning of the name was brought back off the table – Yes - Ron and Harvey; No – Mark, Sean, and Linda – Motion failed

ADJOURN: Sean moved Linda seconded to adjourn at 9:44 pm. Motion passed unanimously

Ron Wilkinson, Secretary

Minutes approved by email vote