

**ILR BOD MEETING**  
Wednesday, December 6, 2017 - 8:00PM ET

**CALL TO ORDER - Harvey at 8:08 ET**

Attendees

|                 |                        |                     |
|-----------------|------------------------|---------------------|
| ILR BOD & Staff |                        |                     |
| Harvey Pool     | President              | Present             |
| Linda Hayes     | Vice-President         | Present             |
| Ron Wilkinson   | Secretary              | Present             |
| Mark Smith      | Treasurer              | Joined at 8:12      |
| Sean Hart       | Member at Large        | Joined at 8:27      |
| Kristy Brown    | ILR Executive Director | On leave of absence |
| Susan Hannah    | ILR Operations Manager | Present             |

Others in Attendance

| Name        | Role               | Purpose          | Time      |
|-------------|--------------------|------------------|-----------|
| Norris Berg | Gathering Co-chair | Gathering Update | 8:10-8:25 |
| Steve Auld  | IT Coordinator     | Website Update   | 8:30-8:41 |

**SET DATE FOR THE NEXT MEETING – January 10, 2017**

**GATHERING UPDATE – NORRIS BERG – 8:10-8:25**

- Selected judges – Tor Sorensen (Arizona) – Halter, Cathie Kindler (Georgia) – Performance, Danita Doerre (Wisconsin) - Fleece
- Contracts signed and returned
- Waiting for LFA Board to meet to work details with them
- Website is updated and forms are being updated
- Ribbons ordered
- Working on some special awards
- Bill Safreed selected as announcer
- Photographers have been contacted
- Beginning consideration of 2019 venue

**WEBSITE UPDATE – STEVE AULD – 8:30-8:41**

- Andresen has acknowledged that they were premature in making their original offer to do our website update for free.
- Working on the bigger project for all livestock associations and have not delivered much for us.
- Steve has shared our frustration with them.
- Need to continue making the modifications to our existing websites as we move forward (as we have been doing) until we have an alternative.

**OFFICE REPORT - SUSAN**

- Committee election ballots are nearly ready to go out.
- Fleece trophies – Board agreed to use the same trophies we use for Halter and Performance for the Fleece winners.
- The Gathering, I Want A Llama, etc. websites are all on a separate account but they need to be transferred to an ILR account rather than on a private account.

Easier for record keeping and cleaner for financial accounting. BOD members concurred w/o voting.

- All breeder members are supposed to be listed on I Want A Llama website directory. Allen can update – Linda moved and Mark seconded to authorize paying Allen to put tabs on breeder members and lifetime members so that there is a current listing at all times and linkage is possible. Motion passed unanimously.
- NPLC (National Pedigreed Livestock Council) meeting information was sent for our review – Linda moved and Ron seconded to send Susan to the NPLC conference in May, 2018. Motion passed unanimously.
- SD Guidelines Update for 2018 – Kristy has been working on them and Sean says she should have a draft to Susan within a week
- Mark and Susan are exploring the possibility of contracting services to sheep breed associations to utilize our online registration program. This could provide potential income to the Registry.

#### **SECRETARY'S REPORT – RON**

- Email approval of November 8 minutes

#### **TREASURER'S REPORT – MARK (See attachment below)**

- Total checking and savings balance is up about \$1500.
- Have not been able to put money into savings for past 3 months.
- Ron moved and Linda seconded to accept the Treasurer's Report – Passed unanimously

#### **ILR COMMITTEE REPORTS**

- No committee reports

#### **OLD BUSINESS:**

- Rocky Mountain Llama Association – “Caring for Llamas” books – Linda
  - They would sell what they have to us at a reduced price but Linda will check back with them to get additional information. She will request they send a copy to Board members to review. – No decision at this time
- SD Guidelines Update for 2018 – Sean and Susan
  - Covered during office report
- Reconciliation of 2017 Gathering financials – Mark  
Executive Session: Harvey recessed the Board into Exec Session at 9:06.  
Moved by Linda and seconded by Sean to reconvene regular session at 9:48. Passed unanimously.

#### **NEW BUSINESS:**

- Pack llama ban in Alaska – Linda
  - Ban has been implemented by BLM in Alaska on pack llamas because of perceived disease threat to wildlife. An effort is underway to make a video and fight the ban through social media. Harvey will follow up with contacts in Washington D.C.
- Budget planning for 2018 – Board members will review current budget and be prepared to discuss at January board meeting. Harvey will send out 2017 budget for review.
- Consider an individual to honor for 2018 Gathering for discussion and a decision

at January meeting.

**REVIEW OF ONGOING ACTION ITEMS:**

| Item   | Responsible persons | Status                         |
|--|---------------------|--------------------------------|
| Investigate option for increasing ILRSD Shows  | SDMC                | Ongoing                        |
| Consider how to invigorate the Pot of Gold program   | Harvey              | Ongoing                        |
| Keep in contact with the Andresen Group  | Steve and Kristy    | Ongoing                        |
| Have Fiber Marketing Committee provide marketing recommendations to the BOD, consider additional members to be more geographically diversified | Ron                 | Ongoing                        |
| Work with CCC and AOA to include AOA into the CCC upon their BOD approval and modify systems accordingly                                       | Ron & Sean          | Waiting for AOA Board approval |

|   |                          |                                    |
|---|--------------------------|------------------------------------|
| UAP – include youth specific categories to the UAP  | Linda                    | In progress                        |
| Begin creating process flowcharts and timelines for ILR Activities (i.e. how guideline changes are sent to the GB, approval, ratification, viewing of all changes prior to implementing, etc. | BOD and Kristy and Susan | Ongoing                            |
| Follow-up on refund from Cattle Congress for sod at the Gathering   | Mark and Susan           | Pending                            |
| Send out a copy of 2017 budget to BOD for review  | Harvey                   | Before next meeting                |
| Consider an individual to honor with the 2018 Gathering   | All BOD members          | For consideration at next meeting. |
|   |                          |                                    |
|   |                          |                                    |

**ADJOURN:** Ron moved and Linda seconded to adjourn at 10:16. Passed

**Summary of Action taken:**

- Linda moved and Mark seconded to authorize paying Allen to put tabs on breeder members and lifetime members so that there is a current listing at all times and linkage is possible. Motion passed unanimously.
- Linda moved and Ron seconded to send Susan to the NPLC conference in May, 2018. Motion passed unanimously.
- Email approval of November 8 minutes.

- Ron moved and Linda seconded to accept the Treasurer's Report – Passed unanimously.

**Attachment - November Balance Sheet**

11:54 AM  
12/04/17  
Cash Basis

INTERNATIONAL LAMA REGISTRY, INC.  
**Balance Sheet**  
As of November 30, 2017

|   | Nov 30, 17        |
|---|-------------------|
| <b>ASSETS</b>                           |                   |
| Current Assets                          |                   |
| Checking/Savings                        |                   |
| 1000.1 · Show Division Checking #4497   | 7,628.04          |
| 1000.08 · 1st Montana #347679           | 15,080.88         |
| 1000.03 · 1st Montana Bank #3699        | 4,342.77          |
| 1000.02 · 1st MT Bank Savings #45296    | 92,779.10         |
| 1001 · Paypal                           | 110.23            |
| 1000.01 · MT First PC Checking - 403571 | 525.95            |
| 1000.04 · MT First Checking - 401090    | 4,427.59          |
| Total Checking/Savings                  | 124,894.56        |
| Accounts Receivable                     |                   |
| 12049 · Accounts Receivables            | -11,532.12        |
| Total Accounts Receivable               | -11,532.12        |
| Other Current Assets                    |                   |
| 12025 · NSF Checks                      | 623.00            |
| Total Other Current Assets              | 623.00            |
| Total Current Assets                    | 113,985.44        |
| Fixed Assets                            |                   |
| 1550 · Office Furniture & Equipment     | 293,784.48        |
| 1501 · Accumulated Depreciation         | -293,506.58       |
| Total Fixed Assets                      | 277.90            |
| <b>TOTAL ASSETS</b>                     | <b>114,263.34</b> |
| <b>LIABILITIES &amp; EQUITY</b>         |                   |
| Liabilities                             |                   |
| Current Liabilities                     |                   |
| Other Current Liabilities               |                   |
| 24000 · Payroll Liabilities             |                   |
| FICA/FED Withholding                    | 533.30            |
| MT Withholding                          | 182.00            |
| Simple IRA                              | 163.92            |
| FUTA                                    | 43.12             |
| SUTA                                    | 317.01            |
| Total 24000 · Payroll Liabilities       | 1,239.35          |
| Total Other Current Liabilities         | 1,239.35          |
| Total Current Liabilities               | 1,239.35          |
| Total Liabilities                       | 1,239.35          |
| Equity                                  |                   |
| 3000 · Opening Bal Equity               | -1,849.23         |
| 3900 · Retained Earnings                | 93,453.82         |
| Net Income                              | 21,419.40         |
| Total Equity                            | 113,023.99        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>   | <b>114,263.34</b> |